

The monthly meeting was held at Whittle-le-Woods Village Hall, on Monday 13th March 2023, at 7.30pm.

Present Chair McDonald; Parish Councillors Auwerx, Bell, Briscoe, Evans, Fogarty, B Higham, P Higham, Newall, Wood, Yates & the Clerk

Apologies Councillor Partington

The meeting opened at 7.26pm.

Visitors 1 Member of the Public

1. Minutes

*23/03/01 The minutes of the previous meeting were approved, with 1 alteration

2. Changes in Declarations of Interest

NA

3. Defibrillator checks

All OK with Water House Green to be checked

The meeting was suspended at 7.40 to allow a Member of the Public to speak to the Parish Council

The resident wished to speak regarding the hedgerow on Carwood Lane. The stated clause in the planning notice for the estate on Cross Keys advised that the hedgerow was not to be removed or uprooted. Some residents on the Cross Keys estate are constantly hacking at the hedgerow and not allowing it to grow. There is now a view of the housing estate which was never there before – the fencing and rooftops are visible. There is also now noise pollution. What can the Parish Council do to assist? Cllr Wood advised that the clause stating that ‘otherwise removed’ could mean that the hedgerow should not be removed to the extent that it has been.

It was suggested that Planning enforcement could take legal advice on the covenants.

Cllr Newall stated that it is not the Parish Councils role to address this issue.

Cllr’s B Higham and P Higham advised that someone needed to fight the issue on behalf of the residents.

The member of public advised that they are now living on a housing estate without ever wanting to.

Cllr Newall suggested one more letter to CBC would be appropriate

The Clerk is requested to write to CBC planning enforcement regarding the issue of not allowing the hedgerow to grow.

The meeting was reconvened at 7.55pm

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4. Planning Matters

New

3 Bluebell Close Whittle-Le-Woods Chorley PR6 7RH

Application for work to a protected tree - Chorley BC TPO 7 (Whittle-le-Woods) 1993:
T12 Oak - 2 metre crown reduction.

Reference 23/00197/TPO | Alternative Reference PP-11983741

Application Validated Thu 09 Mar 2023 | Status Awaiting decision

Passed to Tree Warden

The Croft Shaw Hill Drive Whittle-Le-Woods Chorley PR6 7PN

Application for works to protected trees - Chorley BC TPO 2 (Whittle-le-Woods) 1991:
Oak T1 - Crown raise, 5% thin; Oak T2 - Crown raise to 7 metres, secondary branches
only; Oak T5 - Reduce back from house by 2 metres Open for comment icon

Ref. No: 23/00071/TPO | Received: Thu 26 Jan 2023 | Validated: Thu 02 Feb 2023 |

Status: Awaiting decision

Passed to tree warden

Notification of intention to upgrade existing electronic communications apparatus
(17.5m high lattice tower) including the removal of 3no. existing antennas and the
installation of 6no. antennas and associated ancillary works.

02 Site 005162 Telecommunication Mast 550M North Of Disleys Farm Moss Lane
Whittle-Le-Woods

No comment required

Land 85M East Of 48 Town Lane Whittle-Le-Woods

Permission in principle application for a for up to 9 no. detached dwellings

Reference 23/00163/PIP | Alternative Reference

Ref. No: 23/00169/NOT | Received: Thu 23 Feb 2023 | Validated: Thu 23 Feb 2023 |

Status: Awaiting decision

Application Validated Wed 22 Feb 2023

Status Awaiting decision

The Parish Council comprises people who have lived in the village for decades. Our response is based on local knowledge and the living memory of senior residents. It is supported by official documents held by CBC, Manager of Waste Services. We are aware the site was used as landfill in the last century. It is widely understood to contain asbestos. There is a strong belief that illegal tipping also took place reportedly, on occasions, during hours of darkness. The land now appears neglected and the perimeter fencing has not been maintained in some time. A levelling exercise undertaken in recent years has resulted in a mound/build-up at the western end with no supporting wall. Drainage to the south will be into a natural stream which crosses a BHS, and residential gardens, on its way to the River Lostock. Neighbours report witnessing occasional 'mini explosions' which suggests to us methane still builds up; we

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understand there have been methane venting pipes in the ground but these are no longer visible. Observations from the road suggest the foliage to be unhealthy and less than natural growth over time. We believe this may be a symptom of inadequate capping off when tipping ceased. Additionally, we have a report of Japanese knotweed to the south western side, which we believe was treated several years ago. There is no doubt in our minds that this land could benefit from expert attention but we have grave misgivings regarding its suitability for development. The Parish Council OBJECTS to any decision that indicates development is possible unless detailed, investigative, professional plans are presented, and agreed, by CBC in the first instance. These must establish exactly what is buried and how it could be made safe. We expect this would mean removal and many large vehicles on Town Lane, with the inherent risks already known to LCC Highways. We would wish to see expert monitoring for potential contamination of the local watercourse, should the land be disturbed.

5 Dunham Drive Whittle-Le-Woods Chorley PR6 7DN

Application for works to protected trees - Chorley BC TPO 7 (Whittle-le-Woods) 1996: Oak T1, Oak T2 and Lime T3 - Prune overhanging branches to provide clearance from the conservatory.

Ref. No: 23/00123/TPO | Received: Fri 10 Feb 2023 | Validated: Tue 21 Feb 2023 |

Status: Awaiting decision

Passed to tree warden

Grandfells Shaw Hill Whittle-Le-Woods Chorley PR6 7PP

First floor side extension

Reference 23/00128/FULHH | Alternative Reference PP-11924788

Application Validated Fri 10 Feb 2023 | Status Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

2 Riley Place Whittle-Le-Woods Chorley PR6 7FU

Single storey rear extension

Reference 23/00072/FULHH | Alternative Reference PP-11881889

Application Validated Thu 26 Jan 2023

Status Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

193 Chorley Old Road Whittle-Le-Woods Chorley PR6 7NB

Erection of a detached garage (resubmission of planning application ref: 22/01052/FULHH)

Reference 23/00135/FULHH | Alternative Reference PP-11934411

Application Validated Mon 13 Feb 2023

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Status Awaiting decision

This garage is sited to close to Chorley Old Road. It is not in keeping with the street scene and is beyond the building line. This application should be refused.

10 Royton Drive Whittle-Le-Woods Chorley PR6 7HJ

Application for a certificate of lawfulness for a proposed single storey rear extension

Reference 23/00099/CLPUD | Alternative Reference PP-11743367

Application Validated Fri 03 Feb 2023

Status Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

6 Crostons Farm Drive Whittle-Le-Woods Chorley PR6 7YN

Decking and open gazebo

Reference 23/00066/FULHH | Alternative Reference PP-11872434

Application Validated Wed 25 Jan 2023

Status Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

Granted

6 Halls Square Whittle-Le-Woods Chorley PR6 8AQ

Single storey rear extension (following demolition of existing rear projection)

Ref. No: 22/01318/FULHH | Received: Sat 24 Dec 2022 | Validated: Sat 24 Dec 2022 |

Status: Granted

Whittle Surgery 199 Preston Road Whittle-Le-Woods Chorley PR6 7PS

Erection of extension/porch to front elevation and installation of access ramp and erection of fencing to side (north) elevation to facilitate provision of plant storage/refuse compound

Ref. No: 22/01317/FUL | Received: Fri 23 Dec 2022 | Validated: Fri 23 Dec 2022 |

Status: Granted

145 Chorley Old Road Whittle-Le-Woods Chorley PR6 7NB

Replacement and enlargement of dormer to front, new dormer to rear, internal alterations and alterations to external openings

Ref. No: 22/01279/FULHH | Received: Tue 13 Dec 2022 | Validated: Mon 19 Dec 2022 |

Status: Granted

Shaw Hill Lodge Dawson Lane Whittle-Le-Woods Chorley PR6 7DT

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Demolition of existing conservatory, erection of single storey rear extension with balcony and decking, roof alterations including hip to gable conversions with front and rear dormers and conversion of detached double garage into games room
Ref. No: 22/01226/FULHH | Received: Fri 25 Nov 2022 | Validated: Tue 13 Dec 2022 | Status: Granted

Norwood Copthurst Lane Whittle-Le-Woods Chorley PR6 8LR
Single storey front infill extension over existing garage
Ref. No: 22/00962/FULHH | Received: Tue 06 Sep 2022 | Validated: Tue 06 Sep 2022 | Status: Granted

Notification of intention to install 1no. 11m wooden pole for the provision of fixed line broadband electronic communications apparatus
Chorley Old Road Whittle-Le-Woods
Ref. No: 23/00122/NOT | Received: Thu 09 Feb 2023 | Validated: Thu 09 Feb 2023 | Status: Granted
Cllr Evans advised that the pole installed is leaning considerably and may need a revisit by the installers to correct.
The Clerk has emailed the Officer for the case advising that the pole installation may need reviewing.

Other
192 Town Lane Whittle-Le-Woods Chorley PR6 8AG
Two storey side extension and single storey rear extension (following demolition of existing conservatory)
Ref. No: 23/00033/FULHH | Received: Thu 12 Jan 2023 | Validated: Thu 12 Jan 2023 | Status: Withdrawn

5. Matters Arising

Cllr Bell advised that he wishes to step down from the Neighbourhood Meetings. The matter was discussed and deferred until the annual meeting of the Paris Council.

CIL Funding request – St Chads School. Funding, £11,880.00
CIL Funding request – Whittle-le-Woods Primary School £12,000.00
The item was discussed. Cllr Briscoe proposed providing 90% of the requested grant. Cllr Fogarty proposed providing 100% of the grants requested.
Unanimously agreed.

Cllr Briscoe suggested that future grants should be provided upon a funding match of 10% to enable the Parish Council to provide 90% of the request. Proposed by Cllr B Higham, seconded by Cllr Fogarty. Unanimously agreed.
The Clerk is requested to provide the full funding of the grants requested, and to advise that future applications will require evidence of 10% funding in each case.

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King Charles III coronation – Commemorative coins are now available.
The Clerk advised the cost of the coins and requested the numbers required.
Cllr Newall proposed that the Clerk purchase coins to the maximum cost of £2500 in boxes to be provided to the Primary School Children in the Parish. Cllr Yates seconded the proposal.

The Clerk has received quotes Youth event planned for the Kings Coronation. She proposed the bungee trampolines and a bouncy Castle as these have been popular in the past.

It was agreed that the date for the Youth event will be Monday 8th May. The Clerk is requested to arrange the event.

There was further discussion regarding Street Parties and it was unanimously agreed that the Parish Council will provide a grant of £50 for any street holding a street party over the Coronation weekend.

The Clerk is requested to promote the availability of the grant.

Clayton Landfill meeting feedback

Cllr Auwerx advised that he has sent apologies for the last meeting for the Clayton Landfill and cannot provide an update at this time.

The date for the April Meeting falls on the 10th April which is Easter Monday. The Clerk suggests a change of date for the meeting.

It was agreed that the meeting will be held on Tuesday 11th April at 7.30pm

Request for a new bin at the Canal Basin (from member of public)
Deferred until the next meeting

Cllr Newall left the meeting at 8.30pm

6. Clerks Update.

The Flood Committee have provided a list of items to be purchased (attached) to be approved. Total cost £2111.72.

A justification for the purchase of each item has been provided (attached)

The expenditure was unanimously agreed. The Clerk is requested to purchase the items advised.

Treexpert have been requested to carry out the felling of the Ash Tree on the Canal Basin.

Full costings provided for SpIDS project (CIL Funded)

Cllr Evans provided the full costings of the proposed SPiDs’s for discussion it was agreed that following LCC advice the proposed sites for SPiDs will be:

Dolphin Brow – heading north

Dolphin Brow – heading south

Moss Lane – heading west

Chair

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Opp Cow Well Lane – heading north
 Between Coop and Cow Well Lane – heading south
 Towards Moss Bridge – heading south
 Town Lane approaching the 20mph limit – heading west
 Dawson Lane before the cottages on the rights – heading west
 The proposal is for 4 SPiDS which can be moved if required, dependant upon the number of posts provided.
 After some discussion it was agreed to authorise 4 SpIDS and 8 posts to a maximum spend of £21,000.00
 Cllr Evans will lead the project, with input from the Clerk, and liaise with LCC regarding suitable locations for the SpIDS.

A quote for the repairs to the handrail on Brewery Fields has been received from Taylor and Taylor (attached) of £80+vat. The Clerk has requested that the works go ahead.

A document showing the benches and the maintenance requirements has been created following the provision of information from Parish Councillors. (Provided)
 Cllr Briscoe advised that he will update the Parish Council as necessary.
 Cllr Biscoe advised that a dark green water-based stain will be appropriate for staining the wooden benches
 Cllr McDonald advised that a new memorial bench has been requested for June Cookson. To be placed at the junction of Cross Keys and Delph Way.
 The Clerk is requested to seek permission for the bench installation.

Newsletter update – the quote for the design, printing and delivery of a 12-page newsletter is £2,358.88+vat. This is a one-off cost as it includes the new design of the newsletter and the photographs of the Parish Councillors plus the printing and delivery is all included.

The Clerk has received quotes received for restoration of the telephone boxes. 2 options are available.
 The first quote is to remove the telephone boxes and completely renovate off site.
 The second option is to renovate the telephone boxes in situ and put them back in good working order.
 The Parish Council discussed the options provided and agreed to the option to renovate the phone boxes in situ at a cost of £3,795.00+vat.

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7. Accounts

	Ref	JV	Payee	Detail	Total
*23/03/02	dd	22/23-124	Easy Websites	Monthly payment	-£27.60
*23/03/03	bacs	22/23-125	Employee 1	March Salary	-£781.01
*23/03/04	bacs	22/23-126	Employee 2	March Salary	-£461.13
*23/03/05	dd	22/23-127	LLC Pension	Pension payment	-£395.15
*23/03/06	bacs	22/23-128	David Hull	Invoice 4 of 4 Maintenance	-£924.00
*23/03/07	bacs	22/23-129	Employee 1	Expenses Jan to March 23	-£276.87
*23/03/08	bacs	22/23-130	IP Jones Fencing	Height Barrier for Playing Field	-£2,423.17
*23/03/09	bacs	22/23-131	Npower	Electricity Supply (Christmas lights)	-£8.62
*23/03/10	bacs	22/23-132	War Memorial Committee	Precept for War Memorial Committee	-£2,000.00

Outgoings for approval this meeting

8. Any Other Business

Cllr Fogarty

Cllr Fogarty advised that he has joined the War Memorial committee and will act as chairman for the rest of the year. The Clerk for Whittle-le-Woods Parish Council has agreed to take on the role of Clerk to the War Memorial Committee with terms to be agreed. The Clerk will meet with the outgoing Clerk for the Committee on the 21st March 2023

Cllr P Higham

The Public Footpath sign on Carwood Lane footpath has fallen over. The Clerk is requested to report the problem.

Cllr Evans

There is a fridge left by the side of the road near 92a. This needs to be removed. The Clerk advised this can be reported as fly tipping.

Cllr Evans also reminded the Clerk of the request for a bus shelter at the bus stop opposite to Cow Well Lane.

Cllr Bell

Pot hole on Church Hill opposite number 6.

Cllr Bell also thanked the Parish Council for the gift and card for his service on the War Memorial Committee.

10. Confidential Items

NA

The next Parish Council Meeting will be held at Whittle-le-Woods Village Hall at 7.30pm on Tuesday 11th April.

Chair

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Payments & Receipts

Whittle-le-Woods Parish Council								
Accounts for 2022 / 23								
Date	Minute ref	Receipt / Payment	Ref	R	JV	Payee	Detail	Total
01/03/2023		Payment	dd		22/23-124	Easy Websites	Monthly payment	-£ 27.60
28/03/2023		Payment	bacs		22/23-125	Employee 1	March Salary	-£ 781.01
28/03/2023		Payment	bacs		22/23-126	Employee 2	March Salary	-£ 461.13
17/03/2023		Payment	dd		22/23-127	LLC Pension	Pension payment	-£ 395.15
13/03/2023		Payment	bacs		22/23-128	David Hull	Invoice 4 of 4 Maintenance	-£ 924.00
13/03/2023		Payment	bacs		22/23-129	Employee 1	Expenses Jan to March 23	-£ 276.87
13/03/2023		Payment	bacs		22/23-130	IP Jones Fencing	Height Barrier for Playing Field	-£ 2,423.17
13/03/2023		Payment	bacs		22/23-131	Npower	Electricity Supply (Christmas lights)	-£ 8.62
13/03/2023		Payment	bacs		22/23-132	War Memorial Committee	Precept for War Memorial Committee	-£ 2,000.00
March Totals								-£7,297.55

Chair

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Budget Tracking

2022 / 23 Summary of Monthly Bank Accounts, and Monthly Budget Monitoring															
Categories	22/23 Budget	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Total Expenditure	Remaining budget
Admin Payment	£8,670.00	-£23.00	-£23.00	-£773.21	-£186.70	-£83.00	-£3,418.21	-£98.00	-£3,039.70	-£424.39	-£23.00	-£23.00	-£302.09	-£8,417.30	£252.70
Admin Receipt		£0.00	£1,900.00	£165.00	£0.00	£40.00	£515.00	£2,926.70	£28,619.30	£0.00	£0.00	£0.00	£0.00	£34,166.00	£34,166.00
Staffing Payment	£24,000.00	-£2,715.88	-£1,516.33	-£1,516.33	-£2,651.10	-£1,546.14	-£1,546.14	-£2,555.19	-£1,877.71	-£1,726.65	-£1,604.03	-£2,128.20	-£1,637.29	-£23,020.99	£979.01
War Mem Payment	£2,000.00	£0.00	-£2,000.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	-£2,000.00	-£4,000.00	-£2,000.00
Loan Payment	£5,040.00	£0.00	£0.00	£0.00	-£2,519.98	£0.00	£0.00	£0.00	£0.00	£0.00	-£2,519.98	£0.00	£0.00	-£5,039.96	£0.04
Maint Payment	£18,250.00	£0.00	-£935.15	-£924.00	£0.00	£0.00	-£1,224.00	£0.00	-£16.96	-£924.00	£0.00	£0.00	-£924.00	-£4,948.11	£13,301.89
Grants Payment	£1,000.00	£0.00	-£200.00	£0.00	£0.00	£0.00	-£500.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	-£700.00	£300.00
Project/Misc. Payment	£13,100.00	-£500.00	-£320.83	-£1,969.17	-£2,674.00	-£1,820.00	-£13.65	£0.00	£0.00	-£1,050.00	£0.00	£0.00	£0.00	-£8,347.65	£4,752.35
Flooding Payment	£2,500.00	-£145.25	£0.00	£0.00	£0.00	£0.00	£0.00	-£100.00	£0.00	£0.00	£0.00	£0.00	£0.00	-£245.25	£2,254.75
Christmas Payment	£3,500.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	-£1,495.03	-£720.00	£0.00	£0.00	-£2,215.03	£1,284.97
Interest Receipt		£15.34	£24.17	£22.36	£21.05	£23.44	£46.03	£81.23	£158.39	£178.17	£186.68	£178.01	£0.00	£934.87	£934.87
VAT Payment	£0.00	-£523.65	-£602.38	-£586.29	-£855.40	-£326.60	-£99.62	-£4.60	-£613.13	-£418.84	-£274.60	-£563.00	-£414.86	-£5,282.97	-£5,282.97
VAT Receipt		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total Receipt		£15.34	£7,371.64	£187.36	£21.05	£63.44	£561.03	£4,336.84	£28,777.69	£178.17	£186.68	£0.00	£0.00	£35,100.87	£35,100.87
Total Payments	£78,060.00	-£3,907.78	-£2,779.75	-£5,769.00	-£8,887.18	-£3,775.74	-£6,801.62	-£2,757.79	-£5,547.50	-£6,038.91	-£5,141.61	-£2,714.20	-£2,019.31	-£59,756.98	£18,303.02
CIL Payment		-£2,450.00	-£6,477.44	-£629.57				-£3,500.00		-£499.00	-£1,350.00	-£3,032.00	-£7,297.55	-£25,394.81	-£25,394.81
CIL Receipt (Bal C/O)	£173,383.95		£5,447.47					£1,328.91						£180,160.33	£147,989.14
Categories	22/23 Budget	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Totals	against Budget
Summary of bank accounts				Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
41346412 - Balance at end of prev month				£1,221.30	£863.52	£586.08	£1,152.51	£540.29	£829.59	£1,249.35	£1,018.26	£591.06	£452.90	£1,298.77	£964.45
41346412 - Balance at end of prev month				£223,578.93	£276,664.27	£274,135.91	£269,158.27	£260,158.27	£257,202.76	£248,738.79	£249,220.02	£273,707.32	£267,707.32	£261,072.17	£254,250.18
Total bank account balance				£224,800.23	£277,527.79	£274,721.99	£270,310.78	£260,698.56	£258,032.35	£249,988.14	£250,238.28	£274,298.38	£268,160.22	£262,370.94	£255,214.63
Precept / CIL Amount to deposit account				£59,070.00											
CIL Payments				-£2,450.00	-£6,477.44	-£629.57	£0.00	£0.00	-£3,500.00	£0.00	-£499.00	-£159.25	-£1,350.00	-£3,032.00	-£7,297.55
Payments this month				-£3,907.78	-£2,779.75	-£5,769.00	-£8,887.18	-£3,775.74	-£6,801.62	-£2,757.79	-£5,547.50	-£6,038.91	-£5,141.61	-£2,714.20	-£2,019.31
Receipts this month				£15.34	£7,371.64	£187.36	£21.05	£63.44	£561.03	£4,336.84	£28,777.69	£178.17	£186.68	£0.00	£0.00
Unpresented Payments															
Unpresented Receipts															
Balance at month end				£277,527.79	£275,642.24	£268,510.78	£261,444.65	£256,986.26	£248,291.76	£251,567.19	£272,969.47	£268,278.39	£261,855.29	£256,624.74	£245,897.77

Chair

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